



Keble College

Attach a passport size photograph

Job Application Form

1.1. Personal

Full Name			
National ID no.			
Date of Birth			
Gender (Tick)	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Address			
Marital Status (Single/Married)			
Contact Details	Mobile	Home	Email

1.2. Education

1.2.1. G.C.E. Advanced Level

School	
Stream	
Year	
Results	
Subjects	Grade

1.2.2. G.C.E. Ordinary Level

School	
Stream	
Year	
Results	
Subjects	Grade
English Language	
Mathematics	

1.3. Professional or Any other Qualification

Institute	
Duration	
Examination/Course Title	
Class/Grade	

Institute	
Duration	
Examination/Course Title	
Class/Grade	

Institute	
Duration	
Examination/Course Title	
Class/Grade	

1.4. Employment History

Name of Employer		
Address		
Phone No.		
Duration of Service (From-To)		
Position Held		
Contact Details of Supervisor	Name	Supervisor's Title
List of Major Duties		

Name of Employer		
Address		
Phone No.		
Duration of Service (From-To)		
Position Held		
Contact Details of Supervisor	Name	Supervisor's Title
List of Major Duties		

Name of Employer			
Address			
Phone No.			
Duration of Service (From-To)			
Position Held			
Contact Details of Supervisor	Name	Supervisor's Title	
List of Major Duties			

1.5. Special Talents & Skills

List of any training programs attended;

Name of Program	
Duration	
Company/Organisation/Awarding Body	
Remarks	

Name of Program	
Duration	
Company/Organisation/Awarding Body	
Remarks	

1.6.1. Contact Person in case of Emergency

Name				
NIC Number				
Relationship to you				
Contact Details	Mobile	Home	Office	Email
Signature				

1.6.2. Family

Name of Spouse	
No. Of Children	
Employee Father's Name	
Employee Mother's Name	

1.7. Checklist

- Ensure that all the above information is accurately filled
- Completed application form
- A passport size photograph attached to top
- Curriculum Vitae (CV)
- Any Further information which may be relevant and useful should be attached along with the application.

The above documents must be handed to the admission officer in the school office:

*Keble College
17 Thalpathpitiya Road, Embuldeniya
Nugegoda
+94 (11) 5731673/ +94 (11) 2834753*

I hereby certify that the particular furnished by me are true and accurate to the best of my knowledge. I agree that if the information submitted by me is false or inaccurate I am liable to be dismissed from my duties.

Date: _____

Signature

1.7. FOR OFFICIAL USE ONLY

Received by	
Date	
Signature	